



Annual Holiday Notification

2020 Holiday Schedule

Table with 3 columns: Holiday, Date, Service Status. Lists holidays from New Year's Day to Christmas Day with their respective dates and service statuses.

Unity Courier will observe the holidays listed above for the year 2020. We will perform your service on the days designated as "Billed Holiday" unless you decline service for those days.

There are two options if you wish to decline service for any or all of the Billed Holidays:

- 1. You may complete the "Annual Holiday Notification" form, which designates your company wishes to decline all Billed Holiday service in 2020.
2. You may complete "Individual Holiday Notification" forms, which allow you to decline service for each Billed Holiday in 2020.

Unity Courier encloses Individual Holiday Notifications with your monthly invoices the month prior to a holiday. If you elect to decline all holiday service for 2019, you may disregard the Individual Holiday Notifications, as your account will be noted in our system accordingly.

Note: If you elect to decline service for all holidays, you may still receive service on a Billed Holiday, if needed. Simply contact us, in writing, of your need for service on a holiday and we will provide the service for you on that day/date.

Please contact our Customer Service Department at 1-800-992-8890 with any questions or concerns.

If you DO NOT require service for all of the listed Billed Holidays, please complete and fax this form to (323) 255-9910 or e-mail to holidaynotice@unitycourier.com by Friday, January 10, 2020

Form fields for Company Name, Address, City, State, Zip, Account Number (C#), and Phone Number.

Signature

Print Name